

# BOARD OF ELECTIONS

**Ken Raymond**  
Chairman

**Stuart Russell**  
Secretary

**Susan Campbell**  
Member



**Tim Tsujii**  
Director

**Lamar Joyner**  
Deputy Director

## **FORSYTH COUNTY BOARD OF ELECTIONS Agenda- Supplemental Absentee Meeting & Canvass November 17, 2017 (10:00 am)**

1. Meeting Called to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Public Comments
5. Approval of Absentee Ballots
6. Adjournment
  
7. Canvass Meeting Called to Order
8. Report on Hand-to-Eye Recount Audit
9. Report on Election Audit & Reconciliation
10. Approval of Provisional Ballots
11. Certification of Results
12. Approval of Minutes
13. Other Business
14. Closed Session (if needed)
15. Adjournment

**FORSYTH COUNTY BOARD OF ELECTIONS**  
**Meeting Minutes- Supplemental Absentee Meeting & Canvass**  
**November 17, 2017 (10:00 am)**

**Meeting Called to Order**

A meeting of the Forsyth County Board of Elections was called to order in the second floor meeting room on November 17, 2017 at 10:04 a.m., Chairman Raymond presiding.

Board Members in attendance: Chairman Ken Raymond, Secretary Stuart Russell, and Member Susan Campbell

Staff Members in attendance: Director Tim Tsujii, Deputy Director Lamar Joyner, Chris Duffey, Monica Gary, and Kimberly Stuck

Other Staff: Forsyth County Assistant Attorney – Lonnie Albright

**Pledge of Allegiance**

Chairman Raymond led the pledge of allegiance.

**Moment of Silence**

Chairman Raymond led a moment of silence.

**Public Comment Session**

Chairman Raymond called for public comments, none offered. Member Campbell moved to close public comments, Secretary Russell seconded; **Motion carried unanimously.**

**Approval of Absentee Ballots**

Ms. Gary recommended 10 Absentee ballots for approval and 10 Absentee ballots for disapproval due to ballots being received after deadline and no postmark. Director Tsujii provided an explanation for ballots to be considered timely in compliance with postmark requirements. Ms. Gary provided an example of the postmark for reference. Member Campbell inquired if public are made aware of the disposition of their absentee ballots; Director Tsujii mentioned the online voter portal the public can reference. Secretary Russell moved to approve the Absentee Report, Member Campbell seconded; **Motion carried unanimously.**

Ms. Gary presented the Board with a list of all Absentee voters for review and signature as well as the duplicated ballots for review and verification.

Director Tsujii presented the Board with the zero Abstract and Summary reports for review and signature.

Secretary Russell moved to adjourn meeting until 10:20 a.m.; Member Campbell seconded; **Motion carried unanimously.**

**Canvass Meeting Called to Order**

Canvass Meeting called to order at 10:21 a.m.

### **Report on Hand-to-Eye Recount Audit**

Deputy Director Joyner provided the Board with an overview of the Hand/Eye audit for the state selected precincts of 015 – South East Middle School and 031 – Rural Hall Elementary both of which included combined precincts and required ballots to be separated for the audit. Mr. Joyner stated that both precincts reconciled without discrepancies; noting that the Hand/Eye audit is open to the public and the process is explained for clarity purposes.

Member Campbell thanked everyone for their work as well as their patience in explaining the processes. Member Campbell noted that she felt very good about the Board of Elections office and the work performed.

Director Tsujii provided an overview of the reconciliation process.

Mr. Duffey provided an overview of the scanning process to get the history; noting that Absentee by-mail and One-Stop reconciled. Mr. Duffey also addressed the difference of the numbers on Election Day; stating that the first was due to a Provisional ballot being inserted into the M100; the second was due to a second ballot being issued and being inserted into the M100; and the third was due to a diverter issue which led to a ballot to be re-inserted a second time, causing the ballot to be counted twice. Mr. Duffey stated that all remaining precincts reconciled.

Chairman Raymond remarked on the great job done at the precincts. Secretary Russell and Member Campbell offered job well done and commented on the precinct officials training and efficiency. Mr. Duffey concurred.

### **Approval of Provisional Ballots**

Director Tsujii stated that 18 Provisional ballots had been cast and provided a spreadsheet to the Board for reference and a staff recommendation for 11 Provisional ballots to be disapproved and seven to be disapproved.

Member Campbell inquired about registration and eligibility to vote; Director Tsujii stated that the Provisional ballot would act as a registration. Chairman Raymond requested clarification of the process, Director Tsujii provided additional information to clarify the process.

Secretary Russell moved to approve staff recommendations of the Provisional ballots; Member Campbell seconded; **Motion carried unanimously.**

### **Certification of Results**

Member Campbell inquired about recount procedures; Deputy Director Joyner explained the process and provided a timeline for a recount; noting the normal timeline is approximately two weeks.

Ms. Gary presented the Board with two ballots that had to be remarked due to 650 being unable to tabulate them. The Board reviewed the remarks to enable tabulation.

Director Tsujii presented the zero report for the Provisional ballots for review and signature.

Certification of results was tabled to enable processing of ballots.

**Approval of Minutes**

Secretary Russell moved to approve the November 7, 2017 meeting minutes as presented; Member Campbell seconded; **Motion carried unanimously.**

Director Tsujii presented the Board with the Canvass Block and Summary reports for review as well as the final Canvass reports for consideration, approval and signature. Secretary Russell moved to certify the election; Member Campbell seconded; **Motion carried unanimously.**

**Other Business**

Chairman Raymond called for other business; none offered.

**Closed Session**

Chairman Raymond inquired if closed session was needed; none offered.

**Adjournment**

Secretary Russell moved to adjourn meeting, Member Campbell seconded; **Motion carried unanimously.** Meeting adjourned at 11:20 a.m.

Approved:

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Ken Raymond, Chair

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Date

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Stuart Russell, Secretary

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Date

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Susan Campbell, Member

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Date