

**Forsyth County Department of Social Services  
Board Meeting Minutes  
January 23, 2013**

**Call to Order at 8:30am**

Present: Evelyn Terry, Nancy Young, Claudette Weston, Rob Robinson, Daphne Taylor, Joe Raymond, Elizabeth White, Ava Smith-Pegues

Absent: Walter Marshall, Mike Wells

**Information**

- Staff Introductions included new staff Becca Beasey and Megan Treadway; promotions included Amber Boyd, Melody Leggeman, Sheila Coffey, Courtney Tuttle and Employee of the Quarter, Darnetta Rhone.
- There were no public comments.
- Director's report included a slight caseload decline in Food and Nutrition, Family & Children's Medicaid and the number of children in DSS custody

**Consent**

The November minutes were approved on a motion by Ms. Weston, second by Ms. Young.

**Action**

- Director provided an overview of DSS's FY13 – 14 Position Request. Because of the uncertainty over the Affordable Health Care Act and the expansion of Medicaid in NC, the Director is requesting a 1.5 million dollar (\$750,00 county dollars) "placeholder" request pending more information about the impact of ACA on the department. Upon a motion by Ms. Weston and a second by Ms. Young, the board voted to support the January 23, 2013 position request memo prepared by the director.
- Director gave an update on the NCFast conversion process with a handout entitled FC Food & Nutrition Services Conversion to NCFast Plan
  - Conversion takes approximately 1.5 hours per case \* 26,000 cases
  - March 18 is when Forsyth conversion begins
  - DSS is planning to hire 35 temporary clerical staff to assist with conversion
  - County MIS will insure 1st floor conference room is wireless
  - The staffing request for temporary workers is approximately \$500,000

**Strategic**

- Planning is being completed for how the Work First program needs to change in light of decreased caseload sizes.
- The waiting list for Daycare was 1747 children at the end of December 2012.
- Adult Services Division In Home Aide Program had a successful audit conducted on January 16 and 17 by the Area Agency on Aging
- Family & Children's Division is reclassifying Social Worker 2 position for a better on-call system for the weekend rotation

- The new position will report for work from Friday at 10pm through Monday at 8am
- A recent program audit showed that the Medication Transportation department needs a few procedural adjustments but has no monetary concerns

The Board Chair thanked the staff for their vision, foresight and preparedness.

The meeting adjourned at 10:00am.