

FORSYTH COUNTY
BOARD OF COMMISSIONERS

MEETING DATE: June 27, 2013 AGENDA ITEM NUMBER: 11

SUBJECT:

**RESOLUTION AWARDING AND AUTHORIZING EXECUTION OF A CONTRACT FOR
JANITORIAL SERVICES FOR THE FORSYTH COUNTY BEHAVIORAL HEALTH COMPLEX
BUILDINGS
(GENERAL SERVICES DEPARTMENT)**

COUNTY MANAGER'S RECOMMENDATION OR COMMENTS: Recommend Approval

SUMMARY OF INFORMATION:

Proposals were received May 29, 2013 in response to Forsyth County's Request for Proposals (RFP), to provide janitorial services for the Forsyth County Behavioral Health Complex buildings, located at 725 Highland Avenue and 651 Highland Avenue, Winston-Salem. The total combined area to clean is approximately 46,000 square feet. Below is a summary of the proposals received based on annual cost:

Taprock Enterprises, Inc., dba Jani-King of the Triad	\$51,420.00
Rifco Services, Ins., dba Jan-Pro Cleaning Systems of the Triad	\$54,468.96
The Budd Group, Inc.	\$66,876.00
All Floors Cleaning, LLC	\$68,550.00

As specified in the RFP, the contractor will be required to provide all labor, equipment, and materials to perform the contract. This service will be performed outside of normal business hours on Monday through Friday of each week. The initial contract period is for a one year term, July 1, 2013 through June 30, 2014, with the option to extend at the same annual cost, in one-year increments for up to two additional 12 month periods, provided that both parties are in agreement and funds are available for this purpose.

It is recommended by the County Manager, the Forsyth County General Services Director, and the Purchasing Director that a contract to provide janitorial services for the Forsyth County Behavioral Health Complex buildings, located at 725 Highland Avenue and 651 Highland Avenue, Winston-Salem, be awarded to Taprock Enterprises, Inc., dba Jani-King of the Triad at the annual amount of \$51,420 with the option to extend the contract at the same annual cost in one-year increments, for up to two additional 12 month periods, provided that both parties are in agreement and funds are available for this purpose.

ATTACHMENTS:- YES NO

SIGNATURE: *J. Dudley Watts, Jr.* DATE: June 27, 2013
COUNTY MANAGER

**RESOLUTION AWARDING AND AUTHORIZING EXECUTION OF A
CONTRACT FOR JANITORIAL SERVICES FOR THE FORSYTH COUNTY
BEHAVIORAL HEALTH COMPLEX BUILDINGS
(GENERAL SERVICES DEPARTMENT)**

WHEREAS, after due advertisement, proposals were received at 12:00 noon, Wednesday, May 29, 2013 in response to Forsyth County's Request for Proposals, to provide janitorial services for the Forsyth County Behavioral Health Complex buildings located at 725 Highland Avenue and 651 Highland Avenue, Winston-Salem and the following proposals based on annual cost were received:

Taprock Enterprises, Inc., dba Jani-King of the Triad	\$51,420.00
Rifco Services, Ins., dba Jan-Pro Cleaning Systems of the Triad	\$54,468.96
The Budd Group, Inc.	\$66,876.00
All Floors Cleaning, LLC	\$68,550.00

; and

WHEREAS, it is the recommendation of the County Manager, the Forsyth County General Services Director, and the Purchasing Director that a contract to provide janitorial services for the Forsyth County Behavioral Health Complex buildings located at 725 Highland Avenue and 651 Highland Avenue, Winston-Salem, for an initial one year term, July 1, 2013 through June 30, 2014, be awarded to Taprock Enterprises, Inc., dba Jani-King of the Triad at the annual cost of \$51,420.00, with the option to extend the contract in one-year increments for up to two additional 12 month periods, at the same annual cost, provided that both parties are in agreement and funds are available for this purpose; and

WHEREAS, the County Chief Financial Officer has determined that sufficient funds are available to cover the cost of this contract.

NOW, THEREFORE, BE IT RESOLVED, by the Forsyth County Board of Commissioners, that a contract to provide janitorial services for the Forsyth County Behavioral Health Complex buildings, located at 725 Highland Avenue and 651 Highland Avenue, Winston-Salem, for an initial one year term of July 1, 2013 through June 30, 2014, is hereby awarded to Taprock Enterprises, Inc., dba Jani-King of the Triad in the annual amount of \$51,420 and that all other bids are hereby rejected.

BE IT FURTHER RESOLVED, that Forsyth County reserves the right to extend the contract at the same annual cost, in one-year increments for up to two additional 12 month periods, provided that both parties are in agreement and funds are available for this purpose.

BE IT FURTHER RESOLVED, that the County Manager and Clerk to the Board are hereby authorized to execute a contract, on behalf of Forsyth County, with Taprock Enterprises, Inc., dba Jani-King of the Triad consistent with the terms outlined herein, subject to a pre-audit certificate thereon by the Chief Financial Officer, if applicable, and approval as to form and legality by the County Attorney.

Adopted this 27th day of June 2013.